



New Forest
DISTRICT COUNCIL

Council Meeting Agenda

5 May 2021



SUMMONS

To All Members of the Council

You are hereby summoned to attend a meeting of the District Council to be held on Microsoft Teams - Online on Wednesday, 5 May 2021, at 6.30 pm



Bob Jackson
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA
www.newforest.gov.uk

This Agenda is also available on audio tape, in Braille, large print and digital format

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AGENDA

Apologies

1. MINUTES (Pages 7 - 12)

To confirm the minutes of the meeting held on 12 April 2021 as a correct record.

2. DECLARATIONS OF INTEREST

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. VOTE OF THANKS TO THE OUTGOING CHAIRMAN

4. OUTGOING CHAIRMAN'S STATEMENT

5. ELECTION OF CHAIRMAN

To elect a Chairman of the Council to hold office until the Annual Meeting in 2022.

Cllr Tipp has been nominated as Chairman for the ensuing year.

6. ADDRESS BY THE CHAIRMAN OF THE COUNCIL

The newly-elected Chairman will address the Council.

7. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Council to hold office until the Annual Meeting in 2022.

Cllr O'Sullivan has been nominated as Vice-Chairman for the ensuing year.

8. LEADER'S ANNOUNCEMENTS

9. COMMITTEE AND PANEL STRUCTURE (Pages 13 - 16)

RECOMMENDED:

1. That the following Committees and Panels and the number of seats on each body, be approved:-

Committee/Panel	No.
Appeals Committee	20
Audit Committee	8
General Purposes and Licensing Committee	15
HR Committee	8
Planning Committee	20
Community, Partnerships & Wellbeing Overview and Scrutiny Panel	10
Corporate Affairs & Local Economy Overview and Scrutiny Panel	10
Environment & Sustainability Overview and Scrutiny Panel	10
Housing & Homelessness Overview and Scrutiny Panel	10

2. That the terms of reference of the Overview and Scrutiny Panels as circulated with the agenda, be approved; and

3. That the Monitoring Officer be authorised to make the consequential changes to the Constitution arising from the above.

10. ALLOCATION OF SEATS AND APPOINTMENTS TO COMMITTEES AND PANELS (Pages 17 - 20)

To agree the allocation of seats to the political groups on those Committees and Panels to which political balance rules apply, and to approve the appointment of Members to Committees and Panels.

11. MEETING DATES FOR THE 2021/22 MUNICIPAL YEAR

To note that Council meetings for the 2021/22 Municipal Year will take place on the following dates, all commencing at 6.30 pm:-

- 21 June 2021 (Extraordinary Meeting, Provisional)
- 12 July 2021
- 6 September 2021
- 11 October 2021
- 6 December 2021
- 21 February 2022
- 11 April 2022
- 16 May 2022 (Annual Meeting)

12. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

NEW FOREST DISTRICT COUNCIL – VIRTUAL MEETINGS

Background

This meeting is being held virtually with all participants accessing via Microsoft Teams.

A live stream will be available on YouTube to allow the press and public to view meetings in real time and can also be found at the relevant meeting page on the Council's website, with this published agenda.

Principles for all meetings

The Chairman will read out Ground Rules at the start of the meeting for the benefit of all participants. All normal procedures for meetings apply as far as practicable, as the Government Regulations do not amend any of the Council's existing Standing Orders.

The Ground Rules for all virtual meetings will include, but are not limited to, the following:-

- All participants are reminded that virtual public meetings are being broadcast live on YouTube and will be available for repeated viewing. Please be mindful of your camera and microphone setup and the images and sounds that will be broadcast on public record.
- All participants are asked to mute their microphones when not speaking to reduce feedback and background noise. Please only unmute your microphone and speak when invited to do so by the Chairman.
- Councillors in attendance that have not indicated their wish to speak in advance of the meeting can make a request to speak during the meeting by using the "raise hand" feature in Microsoft Teams. Requests will be managed by the Chairman with support from Democratic Services. Please remember to "lower hand" when you have finished speaking.
- The chat facility should not be used unless raising a point of order or providing the wording for a motion.
- All participants are asked to refer to the report number and page number within the agenda and reports pack so that there is a clear understanding of what is being discussed at all times.

Voting

When voting is required on a particular item, each councillor on the committee will be called to vote in turn by name, expressing their vote verbally. The outcome will be announced to the meeting. A recorded vote will not be reflected in the minutes of the meeting unless this is requested in accordance with the Council's Standing Orders.

By casting their vote, councillors do so in the acknowledgement that they were present for the duration of the item in question.

Technology

If individuals experience technical issues, the meeting will continue providing that it is quorate and it is still practical to do so. The Chairman will adjourn the meeting if technical issues cause the meeting to be inquorate, the live stream technology fails, or continuing is not practical.